



**INTERNATIONAL RESCUE COMMITTEE (IRC)
IRC Somalia - Garowe Field Office**

BID NOTICE

The International Rescue Committee, hereinafter referred to as “the IRC”, is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict. With the funding of different donors, IRC has been working in Somalia since 2007, providing essential services to conflict and disaster affected communities in Mudug, Banadir, Nugal and Galgadud regions.

The intent of this Request for Proposal (RFP’) is to secure competitive bids and proposals to select a contractor, for the IRC Somalia Program in Garowe to provide the following services:

| ITEM REFERENCE | SERVICE DESCRIPTION |
|-----------------|--|
| PR2SO/GW/304735 | BOREHOLE REHABILITATION WITH SOLAR INSTALLATION/UPGRADING AT GALDOGOB QORAXLE ANDKUWAIT |

Interested and suitably qualified contractors can collect tender documents from IRC Garowe Office during official working hours. Duly filled and completed Technical and Financial Bid documents sealed in one envelope shall be addressed and submitted to:

**The Tender committee
International Rescue Committee (IRC) Somalia;
Garowe Field Office, Garowe Town**

Deadline for submission of bids is **10th October 2018 by 4.30pm East African Time**. Late submission of bids will not be accepted.

For any clarification of any part of the Tender Document shall be sought from: The Supply Chain Coordinator, IRC, at the email address SO-procurement@rescue.org.

*IRC is not bound to accept the lowest priced bid or any bid that is submitted.
Any form of canvassing will lead to automatic disqualification.*



International Rescue Committee Somalia Program

Request for Proposal (RFP)

REF: PR2SO/GW/304735

Borehole Rehabilitation through solar upgrading at Galdogob (Qoraxle)
and Kuwait.

| Planned Timetable | |
|---|---------------------------------|
| Issue RFP | 26 th September 2018 |
| Last date for submission of questions on RFP | 3 rd October 2018 |
| Last date IRC respond to questions on RFP | 5 th October 2018 |
| Deadline for submission of Intent to Bid (ITB) form | 8 th October 2018 |
| Deadline for submission of tenders | 10 th October 2018 |
| Opening of tenders & evaluation of RFP | 15 th October 2018 |
| Supplier visits | 18 th October 2018 |
| Award of Contracts | 22 nd October 2018 |
| Contract start | 24 nd October 2018 |

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I. INTRODUCTION

1. *The International Rescue committee*

The International Rescue Committee, hereinafter referred to as "the IRC", is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict. The IRC has been operating in Somalia since 2007. IRC is among the numerous organizations assisting Somali populations to address their basic humanitarian needs, while trying simultaneously to support localized longer term opportunities. With a strong foot print in South Galkacyo (since 2007), Mogadishu (since 2011) and Garowe (since 2012), the IRC has developed a solid humanitarian portfolio in the field of Health, WPE, WASH & Livelihoods.

2. *The Purpose of this Request for Proposal (RFP)*

It is the intent of this RFP to secure competitive bids and proposals from qualified contractors and vendors for the International Rescue committee Somalia Program in Garowe Office for the Borehole Rehabilitation through solar upgrading. Eligible and qualified contractors and Vendors are invited to submit their bids and or proposals for the Construction and Rehabilitation works and services.

Bidders shall be domiciled and must have complied with all Government legal Regulations to operate in Somalia and a regular tax payer for the provision of these services as specified in the tender and shall furnish copies of their operating licenses/certificates of registration valid for the fiscal year 2018. All eligible contractors and Vendors that qualify are invited to submit their proposals The Bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices.

3. *Cost of Bidding*

The Bidder shall be responsible for all costs associated with the preparation and submission of their bid, and IRC hereinafter referred to as "the Purchaser", will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

II. THE BIDDING DOCUMENTS:

4. *The Bidding Documents*

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents prepared for the selection of competent contractors and vendors. Failure to furnish all information required as per the bidding documents or to submit a bid not substantially responsive to the bidding document in every respect will be at the Bidder's risk and may result in bid rejection.

The Bidding documents comprise of the following documents:

- *The Request for Proposal – RFP (applied to this document);*
- *Bill of Quantities – Annex 1*
- *Intent To Bid form - Annex 2*
- *Supplier information form - Annex 3*
- *IRC code of conduct and supplier conflict of interest form - Annex 4*
- *Technical drawing*
- *Certificate of site inspection.*
-

5. Clarification of Bidding Documents

A prospective Bidder requiring any clarification of the Bidding Documents may notify the Purchaser in writing at: SO-Procurement@irc.org. The request for clarification must reach the purchaser not later than 3th October 2018. The Purchaser will respond by e-mail providing clarification on the bid documents by 5th October 2018. Written copies of the Purchaser's response (including an explanation of the query but without identifying the source of inquiry) will be communicated to all prospective Bidders, who had received the bidding documents.

III. PREPARATION OF BIDS:

6. Language of Bid

The bid and all relative correspondence and documents exchanged between the bidders and the Purchaser shall be written in **English language** only. Any printed literature furnished by the bidder and written in another language must be accompanied by an English translation of its pertinent passages, in which case, for purposes of interpretation of the bid, the English translation shall prevail. Any translations must be performed by a licensed translator as recognized and notarized by the Courts and Government of Kenya.

7. Documents Comprising the Bid

The submitted bid must include the following information. Failure to supply all requested information or comply with the specified formats may disqualify the bidder from consideration.

- Cover letter explaining interest to be a contracted vendor or supplier
- Profile of the company: organization structure, capacity in terms of technical staff to perform and or supervise the work; Table with recent, previous similar completed works; Technical Qualifications of staff and inclusion of an Engineer in the Bid document; Number of Employees working for the company, the company's number of years in the construction sector (insert table with similar contracts) and Financial capacity (Amount of Turnover of the company in the sector)
- Three (3) References from current or past clients (at least in the last one year.
- A schedule of works/ Proposed work Plan
- Bill of Quantities, complete with unit process per item and or work completed without any rubbings and any or deletions (where there are deletions, countersigned).
- Certificate of registration with Regional or Federal Administration.
- Certificate of Site Inspection duly endorsed (stamped and Signed) by IRC
- Evidence of paying tax (where applicable)
- Bank details /financial statements from reputable banking institutions in Somalia.
- Intent to bid form, completed, signed and stamped.
- Supplier Information form, completed, signed and stamped.
- IRC Conflict of Interest and Supplier code of conduct, completed, signed and stamped.
- Other important document bidder feel need to be attached to support their bid.

8. Bid Prices & Price Changes

For the purpose of selecting a vendor for the Borehole Rehabilitation through solar upgrading, the Bidder shall clearly indicate the unit price of the Goods and service. All unit prices shall be clearly indicated in the space provided in the price schedule. The Bidder must **sign** and officially **stamp** the price schedule.

During the validity period of the works, all prices quoted shall remain unchanged until the scope of work is completed in the contract agreement duration. The purchaser reserves the right to accept or reject the request for the price change.

9. *Bid Currencies*

All rates and amounts entered in the Bid Form and Price Schedule and used in any documents, correspondence or operations pertaining to this tender shall be expressed in **United States Dollar (USD)**.

10. *Document Establishing Good's Eligibility and Conformity to Bidding Documents*

Pursuant to **Clause 8**, the bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the Bidding Documents of all goods and services, which the Bidder proposes to supply under the Contract.

The Documentary evidence of the 'goods' and services' conformity to the Bidding Documents may be in the form of technical specifications, literature, drawings, data (tables, graphs etc.), and shall furnish:

- A detailed description of the goods essential technical and performance characteristics.
- A **clause-by-clause** commentary on the Purchaser's Technical Specifications demonstrating the goods' and services' substantial responsiveness to those specifications or a statement of deviations and exceptions to the provisions of the Technical Specifications.

The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers designated by the Purchaser in its Technical Specifications are intended to be restrictive. However, the Bidder may substitute alternative standards, brand names and/or catalogue numbers in its bid, provided that it demonstrates to the Purchaser's satisfaction that the substitutions are substantially equivalent or superior to those designated in the Technical Specifications.

11. *Bid Security*

For the Purpose of This Tender Process, Bid Security or Bond is not applicable.

12. *Period of Validity of Bids*

Bids shall remain valid for **90 working days** after the date of bid opening prescribed by the Purchaser, a bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

In exceptional circumstances, the Purchaser may request the Bidders to extend the period of validity. The request and the responses thereto shall be made in writing by letter or e-mail. A bidder agreeing to the request will not be required nor permitted to modify his bid.

13. *Format and Signing*

The original bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. Financial proposal pages of the bid shall be initialed by the person or persons signing the bid and stamped with the company seal.

Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

The bidder shall include a cover letter in their proposal. The content of the cover letter shall include the following information:

- A table containing bid offer: item description, unit price
- A detailed specification of the offered goods and services
- Warranty (if necessary and appropriate);
- Delivery time;
- Price validity date (for this purpose and as stated on the advertisement, quote given shall remain unchanged for **90 working days**).

IV. SUBMISSION OF BIDS

14. Submission and Marking of Bids:

Bidder shall submit sealed bids addressed to the

**The Tender committee
International Rescue Committee (IRC) Somalia;
Garowe Field Office, Garowe Town**

All bids are to be dropped in IRC Tender Box at the reception desk provided for the purpose in sealed envelope no later than **4:30pm on 10th October2018**. Bids submitted after the deadline will not be accepted.

Bidders must sign the **bid register** form at the reception of the office indicating their **company name, telephone number, and date of submission**.

15. Format

The Bidder's proposal shall comprise of **Technical Proposal and Financial Proposal**, in **one sealed envelopes**.

16. Samples

Samples are required to be submitted wherever IRC is requesting proposals for goods such as food, NFI kits, or supplies. In cases where receiving samples isn't viable, such as equipment, technical specifications must be met in the proposal.

17. Modification and Withdrawal of Bids

The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Purchaser prior to the deadline prescribed for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched. No bid may be modified after the deadline for submission of bids.

V. BID OPENING AND EVALUATION

18. Preliminary Examination

The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed and whether bids are generally in order.

| EVALUATION CRITERIA | | |
|-------------------------------|--|--|
| Criteria | Description | Weight (%) |
| Preliminary Evaluation | Refers to Bidder's ability to demonstrate that they have: I. Certificate of Registration as a contractor/vendors with the Federal and or Regional Administration. II. Evidence of Paying Tax, where applicable III. Bank Statement covering the last 1-2 Years. IV. Intent to bid form, completed, signed and stamped. V. IRC conflict of interest & Supplier code of conduct, signed and stamped. VI. Supplier Information form, completed and signed and stamped | PASS OR FAIL: Pass – Proceed to next stage of evaluation. Fail: Not to Proceed to the next stage of evaluation. |

19. Evaluation and Comparison of Bids

Bids determined to be substantially responsive as per section 7 above will be considered for the evaluation process with the below scoring criteria:

| EVALUATION CRITERIA | | |
|--|---|-----------------------|
| Tech Eval: | Description | SCORE (%) |
| Capacity | The Capacity of the Contractor: 1. General Organization structure and or profile of the Bidding Company and the owners (10%) 2. A table showing recent and previous assignments and or completed works and services (10%) 3. The Capacity in terms of the Technical Qualifications and Number of Employees in the company (10%). 4. Inclusion of an Engineer/Solar technician in the profile (10%) 5. Number of Years (minimum 2) experience of the company in the sector or similar works (10%) | 50% |
| Delivery Terms | Delivery Terms (from the work plan provided by the contractor) 6. Offered completion Time (from the work plan) as compared to other bidders (20%). <i>(Score on Lead Time = (Shortest Lead Time Offered/Bidder Lead Time)*20%)</i> | 20% |
| Availability | Refers to availability of the contractor to commence construction immediately after contract signature (5%) | 5% |
| Payment Terms | The Purchaser payment terms are to pay within 30 calendar days of Completion of works and receiving of contractor's invoice. 7. Offer credit facilities for 30 days or more from Completion of Works and Invoicing (15%) 8. Offer Payment Terms of Less than 30 Days. <i>Score=(Bidder Payment Period/30Days)*15%</i> | 15% |
| References | This refers to the bidder providing: 9. Three traceable business references and their contacts. These contacts will be contacted during the evaluation to assess the bidder's capacity (10%) OR 10. Any other documents and information relevant in demonstrating past experience with reputable organizations or INGO's and capacity to deliver will be considered (10%). | 10% |
| TECHNICAL PROPOSAL | TECHNICAL EVALUATION SCORE OUT OF 100% | 100% |
| Financial Proposal | FINANCIAL PROPOSAL SCORE. $SCORE=(LOWEST\ BID\ OFFER\ PRICE/OFFERED\ BID\ PRICE)*100\%$ | 100% |
| TECHNICAL EVALUATION (60 Points) + FINANCIAL (40 Points) | WEIGHTED SCORES: $TECHNICAL\ EVALUATION=[SCORE/100]*60\ POINTS]$ $FINANCIAL\ EVALUATION\ SCORE=(LOWEST\ BID\ PRICE/OFFERED\ BID\ PRICE)*40\ Points$ | 60 Points + 40 Points |
| | TOTAL WEIGHT (TECHNICAL EVALUATION + FINANCIAL EVALUATION) | 100 Points |

20. Contacting the Purchaser

Subject to **Clause 5**, no Bidder shall contact the Purchaser on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded or selected authorized supplier or vendor is announced.

21. *Notification of Award*

Prior to the expiration of the period of bid validity, the Purchaser will notify the successful bidder in writing or where necessary by phone that his/her bid has been accepted and, selected for the Borehole Rehabilitation through solar upgrading. At this stage IRC may also choose to negotiate with the selected bidder to finalize the offer.

VI. CONTRACTING

22. *Contract award and notification*

The Purchaser will award the Contract to the notified successful Bidder(s) whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid considering price/performance factors, provided further that the Bidder is determined to be qualified to enter into the provision for services for the Construction and Rehabilitation of the Community Meeting Centers Agreement and perform its obligations satisfactorily.

23. *Warranty*

The Supplier warrants that the Goods to be provided are new, unused, of the most recent or current models (products), and meet Purchaser's specifications.

The warranty shall remain valid for a period of time as may be specified by the supplier in the Bid and this warranty period shall be considered as one of the bid advantages, and shall in no case be less than that which is provided for by Somalia Law if any.

24. *Inspection*

The Purchaser shall have the right to inspect the goods to confirm their conformity to the specification. The inspection will be conducted by assigned staff of the Purchaser or a reputed relevant consultant selected by the Purchaser.

In the future business relation, should any inspected goods fail to conform to the specification, the Purchaser may reject them and the Bidder shall replace the rejected goods without extension of time except at the Purchaser's sole discretion.

25. *Price Schedules and Location*

Vendors or Contractors interested in the *borehole rehabilitation through solar upgrading* are required to fill and complete the ***attached BOQ as per the break down.***

Disclaimer

The Purchaser reserves the right to alter the dates of the timetable.

The Purchaser does not bind itself to accept the lowest or any proposal.

Ethical Operating Standards

The IRC Way: Standards for Professional Conduct ("The IRC Way"), the IRC's code of conduct, and IRC's combating Trafficking in Persons Policy. The IRC Way provides three (3) core values - Integrity, Service, and Accountability – and twenty-two (22) specific undertakings.

The IRC Way provides, inter alia, that IRC does "not engage in theft, corrupt practices, nepotism, bribery, or trade in illicit substances." IRC's procurement systems and policies are designed to maximize transparency and minimize the risk of corruption in IRC's operations.

IRC requests that a supplier (i) informs IRC upon becoming aware that the integrity of IRC's business has been compromised during the RFP process, and (ii) report such events through IRC's confidential hotline, Ethics point, which can be accessed at www.ethicspoint.com or via toll-free (866) 654-6461 in the U.S., or collect (503) 352-8177 outside the U.S.

ANNEXES:

ANNEX I: The BoQ for the borehole rehabilitation.

ANNEX II: Technical Designs and Drawings.

ANNEXE III: Proposed Work plan

ANNEX IV: Intent to Bid Form

ANNEX V: Supplier Information Form.

ANNEX VI: IRC Conflict of Interest and Supplier Code of Conduct form

Annex VII: Certificate of Pre-tender site Inspection

ANNEX I: The BoQ for the Borehole Rehabilitation Through Solar upgrading.



| REHABILITATION FOR KUWAIT BOREHOLE AT GALDOGOB DISTRICT | | | | | |
|---|---|------|-----|------------------|--------------|
| No | ITEM DESCRIPTIONS | Unit | QTY | Unit Price (USD) | Amount (USD) |
| REHABILITATION OF KUWAIT BOREHOLE AT GALDOGOB DISTRICT | | | | | |
| Note: Rehabilitation of a Borehole depth 160m, Water level 55m, Depth of Pump Installed/pump level 140m with a Pumping test, and clearance the site | | | | | |
| 1 | Mobilization of the Crane to the Site have specification Capacity: 35 ton Boom length: 8.4 – 30.4 meter main boom + 8 – 15 meter fly jib with hydraulic offset Pull out old Galvanized Pipes Class " C" and submersible Pump to supply and install new two inch Galvanized Iron class "C" have following specification : outer diameter : 58 mm , inner diameter: 51 mm , Application: Structure Pipe , Surface Treatment: GalvanizedSection Shape: Round with all necessary fittings(Thailand Sockets Class C same with specified for the Galvanized G.I raiser Pipes) | PCs | 24 | | |
| 2 | Supply and install New LOWARA Submersible pump of 11 KW with Total head of the pump must be minimum 340 m/8m³/h | PCs | 1 | | |
| 3 | Supply and installation of a control panel 11Kw(15HP) (<i>specified to match the pump power requirement</i>)complete with TP fused isolator, Starter, StartPush button, Stop/Reset button, On/Trip indicator light and a selector switch . The panel should also incorporate an appropriate control unit with functions of an ammeter voltmeter, phase failure relay and level control relay and Autooff hand selector switch all incorporated in a steel enclosure with terminals | No. | 1 | | |
| 4 | Supply and Conduct to the Submersible Pump the Das GT-Sortiment GT- 2 (GT-2 Glue for Cables in a Water Pump) | PCs | 1 | | |
| 5 | Supply and Install 300m PVC Insulated Doule core Cables of 4x16mm ² | M | 200 | | |
| 6 | Electrode cable 3 x2.5mm ² | M | 250 | | |
| 7 | Electrodes (Level sensors) | No. | 3 | | |
| 8 | The Woltmann water meter WMAP type is an axial helix (the axis of the helix is coaxial to the axis of the pipe). Readability is ensured by the tempered mineral glass lens: its flat and smooth surface, unlike plastic lenses, is scratch-resistant and does not turn opaque with a Specifications of; <ul style="list-style-type: none"> • The counter is housed in a dry compartment which has no contact with the water ensuring continued readability • Straight reading on 7 numbered drums for the cubic meters and 2 fractional dials for submultiples. • Metallic lockable lid • Pulsed meters maintain the metrological seal and protected by cover • Steel pivot, synthetic sapphire bearing • Internal mechanism made of anhygroscopic, anti-scaling and hard-wearing plastic materials • Maximum water temperature: 50°C | No | 1 | | |
| 10 | Visibility: Provide and fix a steel billboard (1.2 Mx1M), 2.2 M above the Ground floor indicating the project information such as project name, organizational name and Donar name with logos etc in 4 colors as per given sample taken IRC office | LM | 1 | | |
| SUB TOTAL | | | | | |
| GRAND TOTAL USD | | | | | |



REHABILITATION FOR QORAXLE BORAHOLE AT GALDOGOB DISTRICT

| No | ITEM DESCRIPTIONS | Unit | QTY | Unit Price (USD) | Amount (USD) |
|---|---|------|-----|------------------|--------------|
| REHABILITATION OF QORAXLE BOREHOLE AT GALDOGOB DISTRICT | | | | | |
| Note: | | | | | |
| Rehabilitation of a Borehole depth 215m, Water level 36m, Depth of Pump Installed/pump level 192m with a Pumping test, and clearance the site | | | | | |
| 1 | Mobilization of the Crane to the Site have specification Capacity: 35 ton Boom length: 8.4 – 30.4 meter main boom + 8 – 15 meter fly jib with hydraulic offset Pull out old Galvanized Pipes Class "C" and submersible Pump to supply and install new two inch Galvanized Iron class "C" have following specification : outer diameter : 58 mm , inner diameter : 51 mm , Application : Structure Pipe , Surface Treatment : Galvanized Section Shape: Round with all necessary fittings (Thailand Sockets Class C same with specified for the Galvanized G.I raiser Pipes) | PCs | 33 | | |
| 2 | Supply and install New LOWARA Submersible pump of 11 KW with Total head of the pump must be minimum 340 m/8m³/h | PCs | 1 | | |
| 3 | Supply and installation of a control panel 11Kw(15HP) (<i>specified to match the pump power requirement</i>) complete with TP fused isolator, Starter, Start/Stop button, Stop/Reset button, On/Trip indicator light and a selector switch . The panel should also incorporate an appropriate control unit with functions of an ammeter voltmeter, phase failure relay and level control relay and Auto off hand selector switch all incorporated in a steel enclosure with terminals | No. | 1 | | |
| 4 | Supply and Conduct to the Submersible Pump the Das GT- Sortiment GT- 2 (GT-2 Glue for Cables in a Water Pump) | PCs | 1 | | |
| 5 | Supply and Install 300m PVC Insulated Double core Cables of 4x16mm ² | M | 250 | | |
| 6 | Electrode cable 3 x2.5mm ² | M | 300 | | |
| 7 | Electrodes (Level sensors) | No. | 3 | | |
| 8 | The Woltmann water meter WMAP type is an axial helix (the axis of the helix is coaxial to the axis of the pipe). Readability is ensured by the tempered mineral glass lens: its flat and smooth surface, unlike plastic lenses, is scratch-resistant and does not turn opaque with a Specifications of; <ul style="list-style-type: none"> • The counter is housed in a dry compartment which has no contact with the water ensuring continued readability • Straight reading on 7 numbered drums for the cubic meters and 2 fractional dials for submultiples. • Metallic lockable lid • Pulsed meters maintain the metrological seal and protected by cover • Steel pivot, synthetic sapphire bearing • Internal mechanism made of anhygroscopic, anti-scaling and hard-wearing plastic materials • Maximum water temperature: 50°C | No | 1 | | |
| 9 | Visibility: Provide and fix a steel billboard (1.2 Mx1M), 2.2 M above the Ground floor indicating the project information such as project name, organizational name and Donor name with logos etc in 4 colors as per given sample taken IRC office | LM | 1 | | |
| SUB TOTAL | | | | | |
| GRAND TOTAL USD | | | | | |



SUMMARY BoQs FOR SOLAR UPGRADING AT KUWAIT BOREHOLE AT GALDOGOB DISTRICT

| No | ITEM DESCRIPTIONS | Unit | QTY | Unit Price (USD) | Amount (USD) |
|---|--|------|------|------------------|--------------|
| SOLAR UPGRADING KUWAIT BOREHOLE AT GALDOGOB DISTRICT | | | | | |
| Note: | | | | | |
| Rehabilitation of a Borehole depth 160m, Water level 55m, Depth of Pump Installed/pump level 140m with a Pumping test, and clearance the site | | | | | |
| 1.0 | <p>Supply and Install Solar Panels of <u>Mono Crystalline Type</u> No. 56PCs which is <u>CERTIFIED M2 SOLAR</u> Produced by International Organization for Standardization(ISO) and the Efficiency between 15 - 24%</p> <ul style="list-style-type: none"> • Type 300 – 72M • Peak Power (Pmax):..... 300 W • Open Circuit Voltage (Voc)..... 44.5V • Short Circuit Current (Isc)..... 9.05 A • Max.Power Voltage (Vmp)..... 35.8 V • Max.Power Current (Imp)..... 8.38 A • Maximum System Voltage..... 1000 V • Power Tolerance:..... +/- 3% • Dimensions (MM)..... 1956 x 992 x 40 <p>Note: All Technical Data at a Standard test Condition AM=1.5, E=1000 W/M², TC=25 C⁰</p> | PCs | 56 | | |
| 2.0 | <p>Supply stainless steel Solar Pump Inverter 18KW of (DC/AC Inverters With GPRS Remote Control) Controller/ pump Inverter Input DC & AC Output 380VAC 3Phase 50Hz.</p> <ul style="list-style-type: none"> • working temperature: -10~+50°C • Well sensor. • Water Tank sensor. | PCs | 1 | | |
| 3.0 | Supply and Install DC Wire for Special solar cable - 40 ~+1250C Max 1000V AC/1800V DC 1x6.0 mm2 | M | 400 | | |
| 4.0 | <p>Combiner fuse box & small accessory</p> <ul style="list-style-type: none"> • DC Combiner Fuse box • DC circuit breaker • Manual transfer switch-generator & PV Array of 100A max | LMS | 1 | | |
| 5.0 | Case Water Proof for Solar pump inverter | PCs | 1 | | |
| 6.0 | Cable 16mm x 4 core PVC insulated | M | 20 | | |
| 8.0 | Installation, internal wiring sundries, sensors. | LMS | 1 | | |
| 7.0 | Supply and Install the Solar Ground Mounting of Galvanized Steel Ranking Structure frame with Gentel sloping of 1.6m Elevation ,1.3m@<15 ⁰ and Sett off the resistance of the air space of 2mm,Bolding and welding the frame work Fix to the footing reinforced concrete to the ground and Plaster man powering, painting with a setting of Serial and Parelll as you see the attached Drawing with a technical guidance of Engineer for 16,500Wp | Kw | 16.5 | | |
| 9.0 | Supply and Install Earthing and Elecical grounding use metallic rod (diameter = 25mm (1inch) and length = 2m (6ft) instead of earth plate for earthing system. The metallic pipe should be 2 meter below from the surface of ground. To maintain the moister condition, put 25mm (1inch) coal and Salt mixture around the earth plate | No | 1 | | |
| SUB TOTAL COST IN USD | | | | | |

CONSTRUCTION OF CHAIN LINK FENCE

Note:

Provide materials and construction of chain Link Fence made from GI pipe 2.5" dia. B-class and 1.8m clear height every 2.5 meter length, The chain link is 50mmx50mm opening and 2.7mm dim.

| | | | | | |
|--|---|----------------|-------|--|--|
| 1.0 | Supply and Install The chain link is 50mmx50mm opening and 2.7mm dim. Which the roll is 30mx2m(LxW) The • Area of Solar Panels: Width: 992x12=11,904mm Length: 1956x8=15,648mm | Roll | 4 | | |
| 2.0 | Supply and Fix 5" of Angular for as a Columns Fixing the ground | PCs | 30 | | |
| 3.0 | Construction Footing and Blinding to fix G.I Pipe ;the n to 50cm above the footing, and welden the Security net in to G.I And fix Two frame door of 1.5mx2m, and 3mx2m | No | 35 | | |
| 4.0 | Construction foundation of Marble stone and concrete above the foundation a Ground beam Lean concrete to fix the Chain Link fence 40cm above the ground floor and insert the 10cm the chain link in to the footing above the ground(86x40x40) | M ₃ | 13.76 | | |
| 5.0 | Supply and install Wires Fixing above the chainlink but on the welding G.I Angular and Fence Net | Roll | 12 | | |
| SUB TOTAL COST IN USD | | | | | |
| GRAND TOTAL COST IN ONE BOREHOLE INSTALLATION OF SOLAR SYSTEM | | | | | |



SUMMARY SHEET BoQs FOR BOREHOLE REHABILITATION AND SOLAR UPGRADING AT GALDOGOB(QORAXLE) AND KUWAIT BOREHOLES

| ITEM | DESCRIPTION | UNIT | QUANTITY | RATE (USD) | AMOUNT (USD) |
|--------------------------------|---|------|----------|------------|--------------|
| SUMMARY SHEET | | | | | |
| 1 | Rehabilitation at Galdogob (Qoraxle) Borehole | No | 1 | | |
| 2 | Installation of Solar Power system at Qorax Borehole in Galdogob District | No | 1 | | |
| 3 | Rehabilitation of kuwait Borehole at Galdogob District | No | 1 | | |
| 4 | Installation of Solar Power system at Kuwait Borehole | No | 1 | | |
| GRAND TOTAL COST IN USD | | | | | |

ANNEX II: Technical Designs and Drawings for the borehole rehabilitation through solar upgrading.

Solar pumping project

Note: Installation of Solar Power system at Qoraxle Borehole in Galdogob District Mudug region.

Parameter

| | | | | | |
|------------------------|--|--------------------|-------|--------------|-------|
| Location: | , (7° North; 47° East) | Water temperature: | 14 °C | | |
| Required daily output: | 200 m ³ ; Sizing for July | Dirt loss: | 10 % | Motor cable: | 232 m |
| Pipe type: | steel, weldless, new comm. size galvanized: 0.160 mm | Static head: | 80 m | Pipe length: | 252 m |

Products

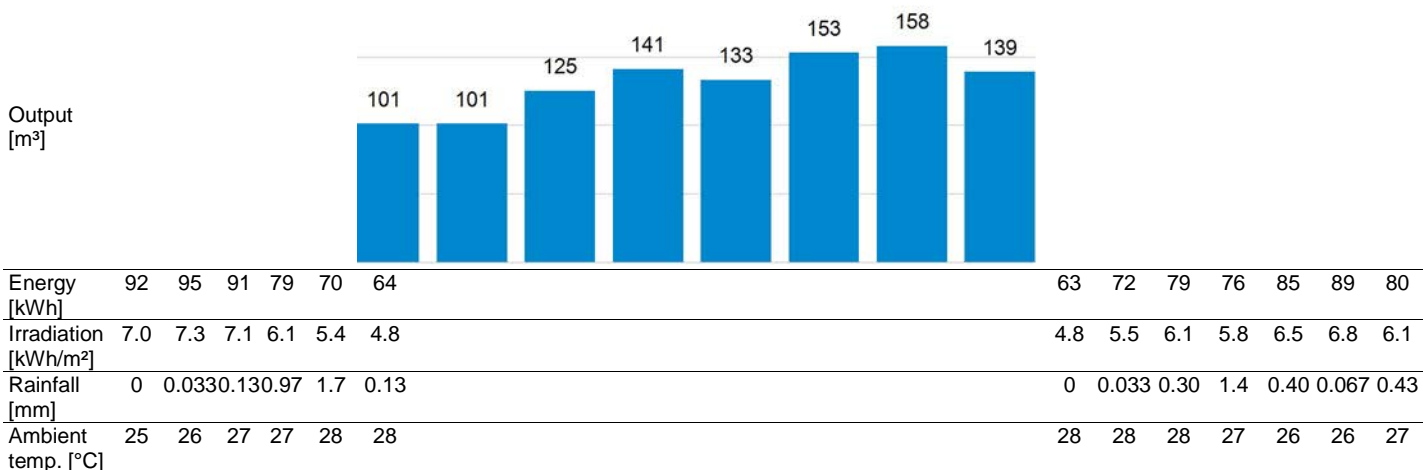
| | Quantity | Details |
|-------------------|----------|---|
| PSk2-15 C-SJ30-12 | 1 pc. | Submersible pump system including controller with DataModule, motor and pump end |
| LC300-P72 | 54 pc. | 16,200 Wp; 18 x 3 modules; 15 ° tilted |
| Motor cable | 232 m | 16 mm ² 3-phase cable for power and 1-phase cable for ground |
| Pipeline | 252 m | 60 mm (inner diameter) Pipeline |
| Accessories | 1 set | Well Probe, Surge Protector, PV Disconnect 1000-40-5, PV Protect 1000-125, SmartPSUk2, SmartStart |

SunSwitch setting in PumpScanner
July 101 m³

min. 300 W/m² Daily output in

Daily values

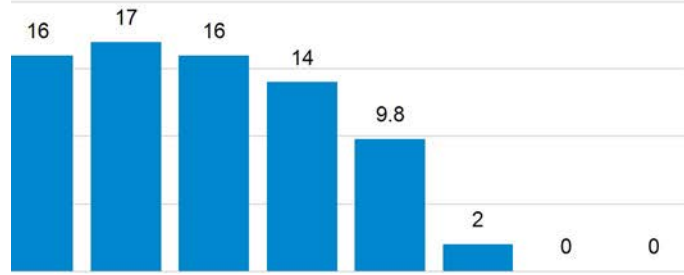
Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Av.



Hourly values

6:00 7:00 8:00 9:00 10:00 11:00 12:00 13:00 14:00 15:00 16:00 17:00 18:00

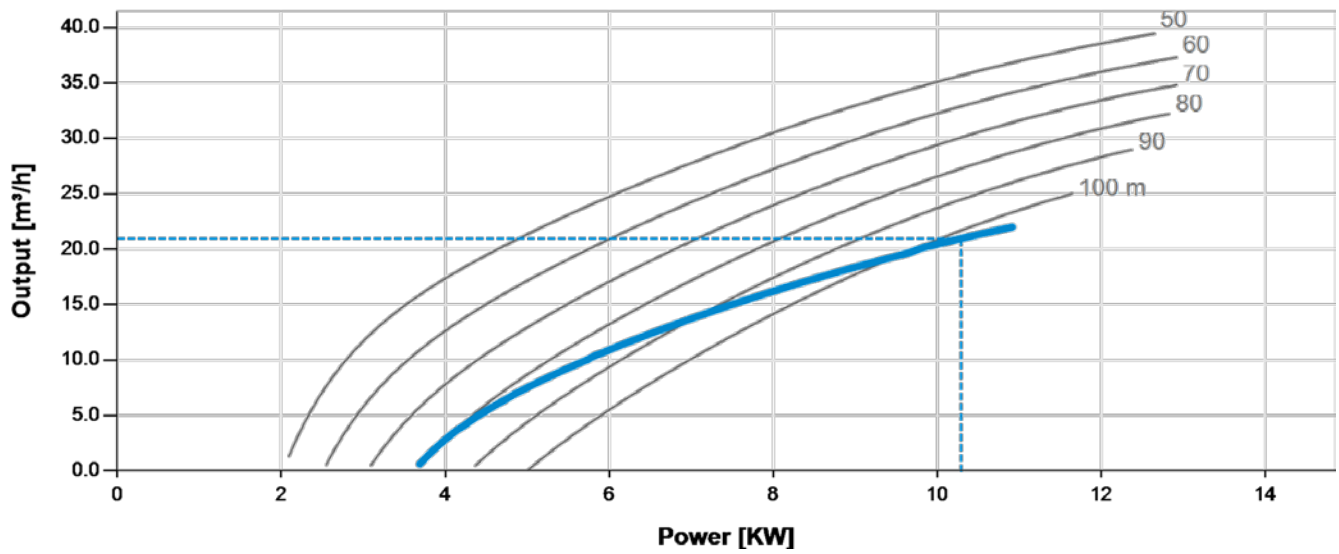
Output
[m³/h]



| | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|-------|------|------|------|------|------|--|--|--|--|--|--|--|--|--|--|------|------|------|------|------|------|-------|
| Energy [kWh] | 0.18 | 1.9 | 4.1 | 6.0 | 7.4 | 8.2 | | | | | | | | | | | 8.4 | 8.1 | 7.2 | 5.8 | 3.9 | 1.8 | 0.17 |
| Irradiation [kWh/m ²] | 0.013 | 0.13 | 0.29 | 0.45 | 0.56 | 0.63 | | | | | | | | | | | 0.65 | 0.63 | 0.56 | 0.45 | 0.29 | 0.13 | 0.013 |
| Ambient temp. [°C] | 23 | 23 | 24 | 26 | 28 | 30 | | | | | | | | | | | 32 | 33 | 33 | 33 | 33 | 32 | 32 |

Solar pumping project

System characteristic



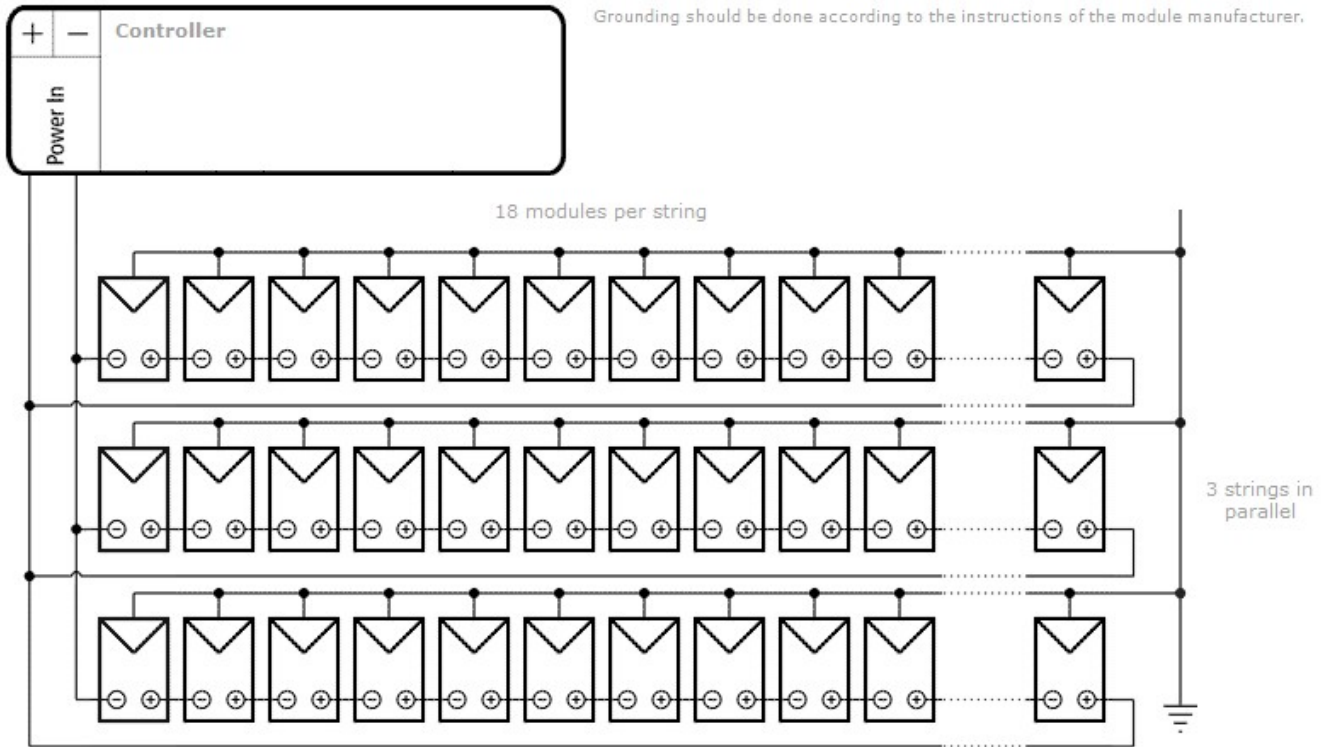
| | | Min. | 800 W/m ² , 20 °C | Max./STC* |
|---------------------|------------------|---------------------|------------------------------|-----------|
| PV generator | Cell temperature | [°C] | 46 | 25 |
| | Temperature loss | [%] | 8.8 | - |
| | Dirt loss | [%] | 10 | - |
| | Pmax | [Wp] | 10,650 | 16,200 |
| | Vmp | [V] | 599 | 657 |
| | Imp | [A] | 18 | 25 |
| | Voc | [V] | 739 | 812 |
| | Isc | [A] | 19 | 26 |
| | Pout | [W] | 10,650 | - |
| | Vout | [V] | 599 | - |
| | Iout | [A] | 18 | - |
| Motor cable | Power loss | [%] | 1.4 | 2.5 |
| Pump systems | Motor power | [W] | 3,690 | 10,300 |
| | Motor voltage | [V AC] | 297 | 373 |
| | Motor current | [A] | 8.3 | 18 |
| | Motor speed | [rpm] | 2,210 | 2,785 |
| | Frequency | [Hz] | 39 | 49 |
| | Flow rate | [m ³ /h] | 0.62 | 21 |

| | | | | | |
|-----------------|---------------|-------|-------|-----|-----|
| | Efficiency | [%] | 3.6 | 56 | 57 |
| Pipeline | Flow speed | [m/s] | 0.061 | 2.1 | 2.2 |
| | Friction loss | [m] | 0.034 | 23 | 26 |

*STC: Standard test conditions for photovoltaic modules, 1000 W/m² solar irradiance, 25 °C cell temperature

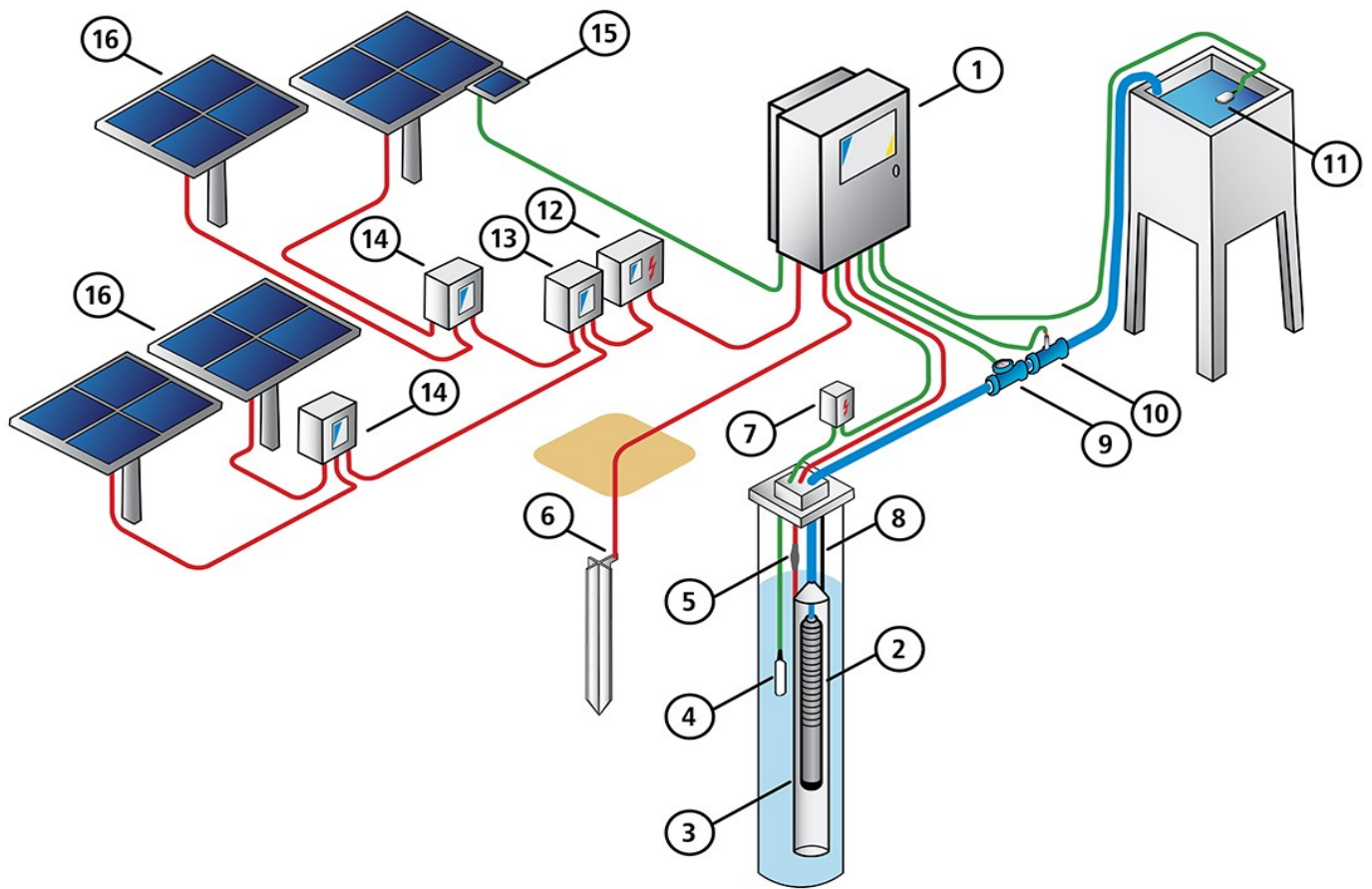
Solar pumping project

Wiring diagram



Solar pumping project

System Layout



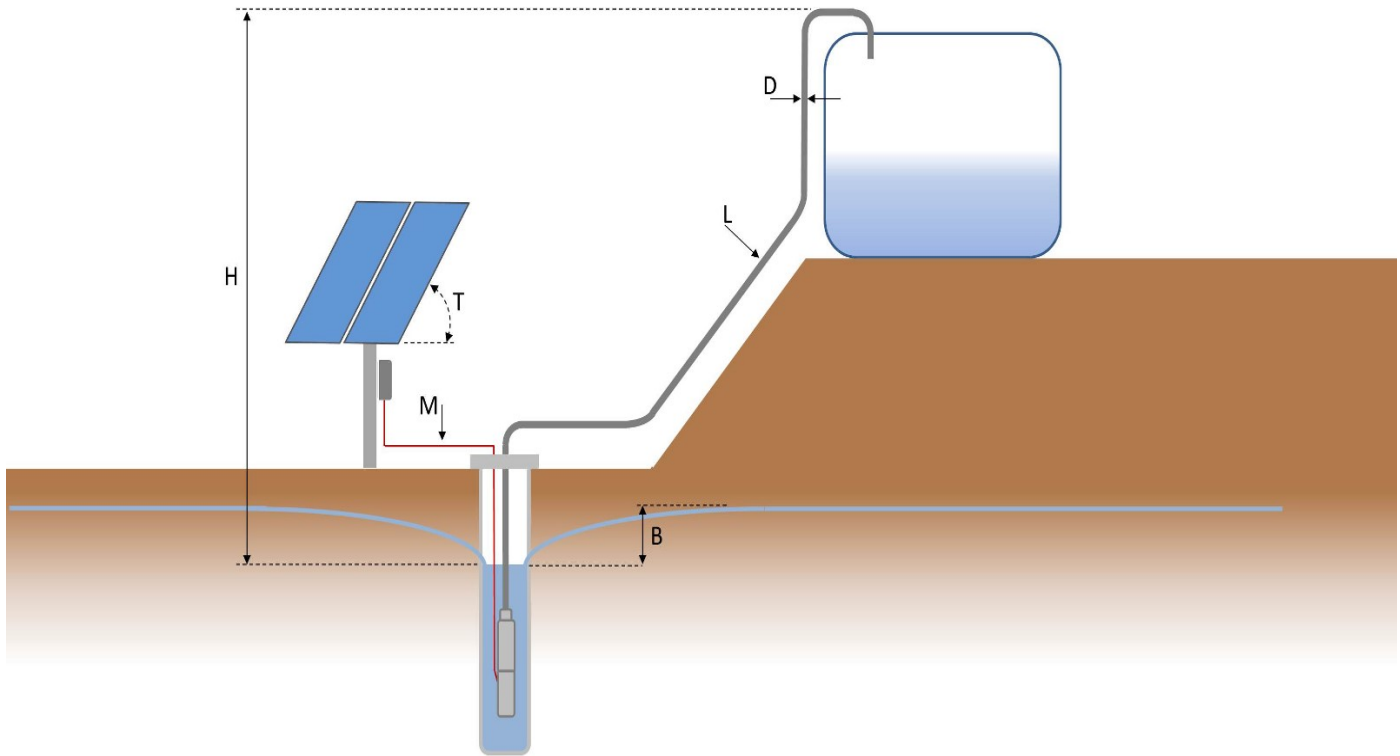
- 1: PSk2 Controller
- 2: Submersible Pump
- 3: Stilling Tube
- 4: Well Probe
- 5: Cable Splice Kit
- 6: Grounding Rod
- 7: Surge Protector*
- 8: Safety Rope
- 9: Water Meter
- 10: Pressure Sensor

- 11: Float Switch
- 12: PV Protect
- 13: PV Combiner
- 14: PV Disconnect
- 15: PV Module for Sun Switch
- 16: PV Generator

*It is recommended to install a Surge Protector at each controller sensor input.

Solar pumping project

Sizing Layout



| | |
|------------------------------------|---|
| H (Static head): | Vertical height from the dynamic water level to the highest point of delivery. |
| B (Drawdown): | Lowering of water level depending on flow rate and recovery rate of the well. |
| D (Pipeline inner diameter) | |
| L (Pipe length): | Entire pipeline from the pump outlet to the point of delivery. Ellbows and armatures must be added as an equivalent length of pipeline. |
| M (Motor cable): | The cable between controller and pump unit. |
| T (Tilt angle): | Angle of the PV generator surface from the horizontal plane. |

Garowe Somalia
 Garowe
<http://rescue.org>

Tel:
 Fax:

Thursday, September 13, 2018

INSTALLATION OF SOLAR SYSTEM

Solar pumping project

Note: Installation of Solar Power system at Kuwiat Borehole at Galdogob District

Parameter

| | | | | | |
|------------------------|---|--------------------|-------|--------------------------|-------|
| Location: | , (7° North; 47° East) | Water temperature: | 15 °C | | |
| Required daily output: | 60 m ³ ; Sizing for July | Dirt loss: | 5.0 % | Motor cable: | 165 m |
| Pipe type: | steel, weldless, new comm. size 0.160 mm | Static head: | 100 m | Pipe length: galvanized: | 171 m |

Products

Quantity Details

| | |
|-------------------|---|
| PSk2-15 C-SJ17-18 | 1 pc. Submersible pump system including controller with DataModule, motor and pump end |
| LC300-P72 | 54 pc. 16,200 Wp; 18 x 3 modules; 15 ° tilted |
| Motor cable | 165 m 16 mm ² 3-phase cable for power and 1-phase cable for ground |
| Pipeline | 171 m 50 mm (inner diameter) Pipeline |
| Accessories | 1 set Well Probe, Surge Protector, PV Disconnect 1000-40-5, PV Protect 1000-125, SmartPSUk2, SmartStart |

SunSwitch setting in PumpScanner

min. 200 W/m²

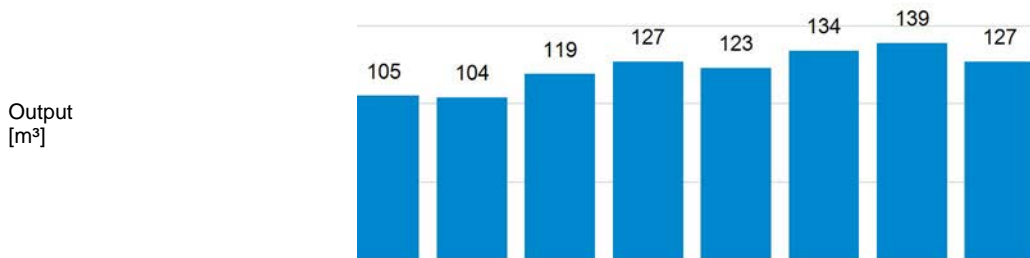
Daily output in July

104 m³

Daily values

Jan Feb Mar Apr May Jun

Jul Aug Sep Oct Nov Dec Av.

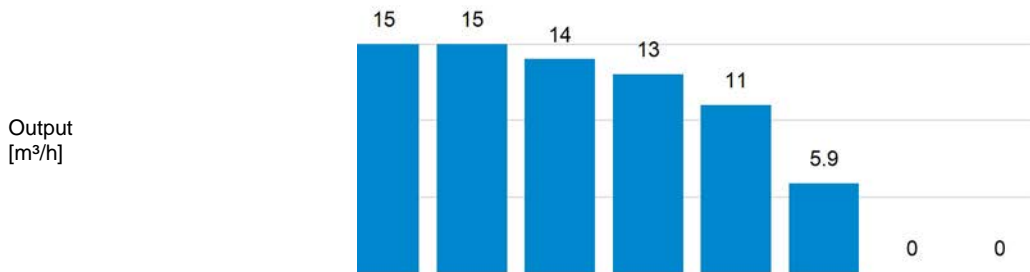


| | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|-----|------|------|------|-----|------|--|--|--|--|--|--|--|--|--|--|-----|-------|------|-----|------|-------|------|
| Energy [kWh] | 98 | 100 | 96 | 84 | 74 | 67 | | | | | | | | | | | 67 | 76 | 84 | 80 | 90 | 94 | 84 |
| Irradiation [kWh/m ²] | 7.0 | 7.3 | 7.1 | 6.1 | 5.4 | 4.8 | | | | | | | | | | | 4.8 | 5.5 | 6.1 | 5.8 | 6.5 | 6.8 | 6.1 |
| Rainfall [mm] | 0 | 0.03 | 0.13 | 0.97 | 1.7 | 0.13 | | | | | | | | | | | 0 | 0.033 | 0.30 | 1.4 | 0.40 | 0.067 | 0.43 |
| Ambient temp. [°C] | 25 | 26 | 27 | 27 | 28 | 28 | | | | | | | | | | | 28 | 28 | 28 | 27 | 26 | 26 | 27 |

Hourly values

6:00 7:00 8:00 9:00 10:00 11:00

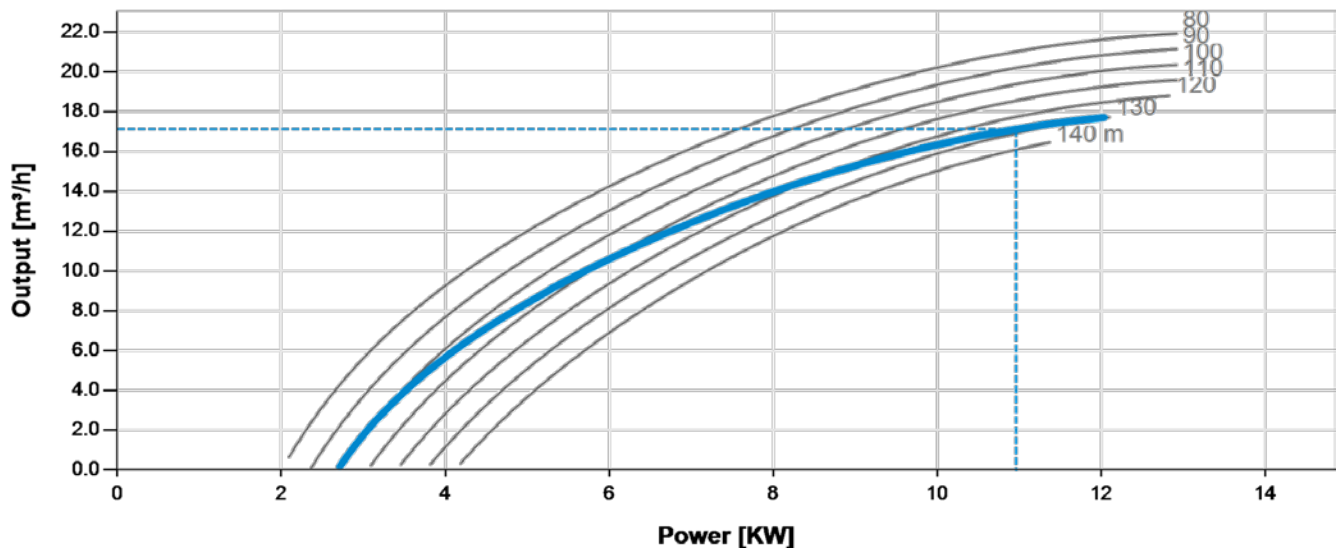
12:00 13:00 14:00 15:00 16:00 17:00 18:00



| | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------------|-------|------|------|------|------|------|--|--|--|--|--|--|--|--|--|--|------|------|------|------|------|------|-------|
| Energy [kWh] | 0.19 | 2.0 | 4.3 | 6.4 | 7.8 | 8.6 | | | | | | | | | | | 8.8 | 8.5 | 7.6 | 6.2 | 4.1 | 1.9 | 0.18 |
| Irradiation [kWh/m ²] | 0.013 | 0.13 | 0.29 | 0.45 | 0.56 | 0.63 | | | | | | | | | | | 0.65 | 0.63 | 0.56 | 0.45 | 0.29 | 0.13 | 0.013 |
| Ambient temp. [°C] | 23 | 23 | 24 | 26 | 28 | 30 | | | | | | | | | | | 32 | 33 | 33 | 33 | 33 | 32 | 32 |

Solar pumping project

System characteristic

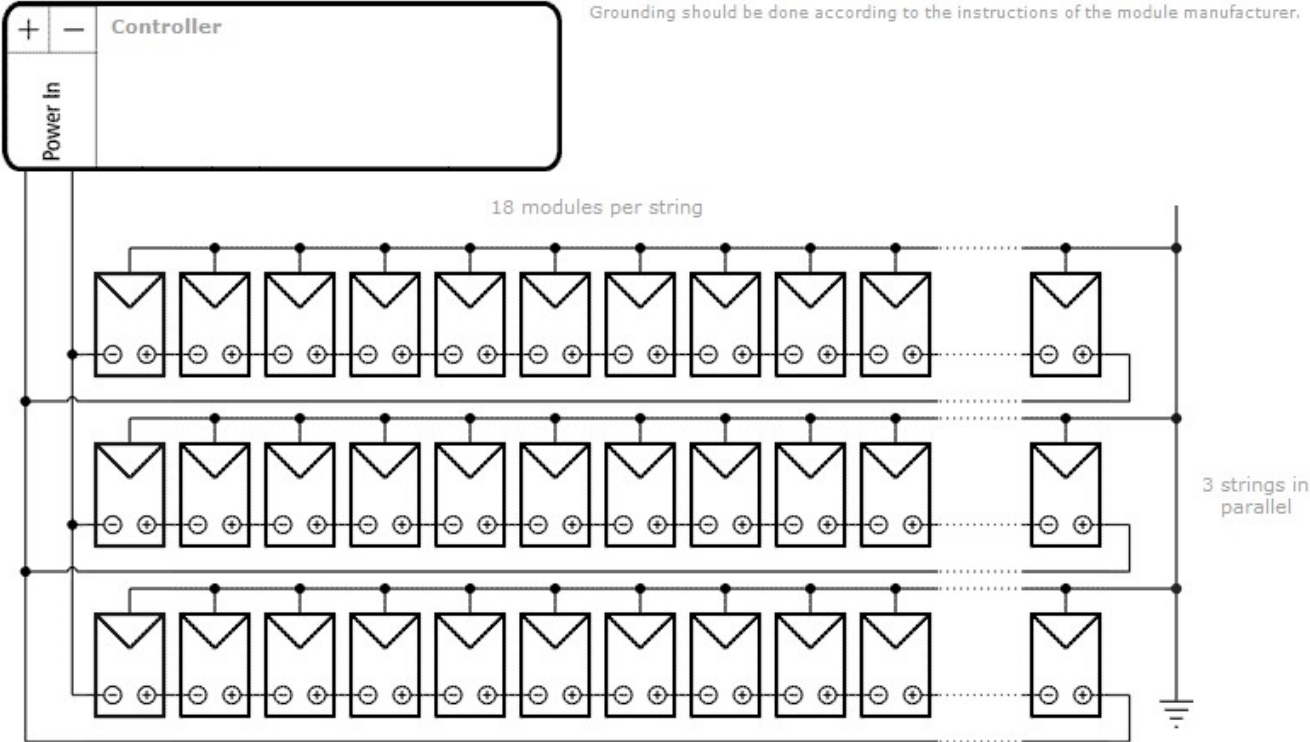


| | | Min. | 800 W/m ² , 20 °C | Max./STC* | |
|---------------------|--------------------|---------------------|------------------------------|-----------|--------|
| PV generator | Cell temperature | [°C] | 46 | 25 | |
| | Temperature loss | [%] | 8.8 | - | |
| | Dirt loss | [%] | 5.0 | - | |
| | Pmax | [Wp] | 11,250 | 16,200 | |
| | Vmp | [V] | 599 | 657 | |
| | Imp | [A] | 19 | 25 | |
| | Voc | [V] | 739 | 812 | |
| | Isc | [A] | 20 | 26 | |
| | Pout | [W] | 11,250 | - | |
| | Vout | [V] | 599 | - | |
| | Iout | [A] | 19 | - | |
| | Motor cable | Power loss | [%] | 0.84 | 1.9 |
| Pump systems | Motor power | [W] | 2,710 | 10,950 | 12,050 |
| | Motor voltage | [V AC] | 278 | 374 | 380 |
| | Motor current | [A] | 6.5 | 20 | 21 |
| | Motor speed | [rpm] | 2,070 | 2,800 | 2,850 |
| | Frequency | [Hz] | 37 | 49 | 50 |
| | Flow rate | [m ³ /h] | 0.16 | 17 | 18 |
| | Efficiency | [%] | 1.6 | 54 | 56 |
| Pipeline | Flow speed | [m/s] | 0.023 | 2.4 | 2.5 |
| | Friction loss | [m] | 0.005 | 28 | 30 |

*STC: Standard test conditions for photovoltaic modules, 1000 W/m² solar irradiance, 25 °C cell temperature

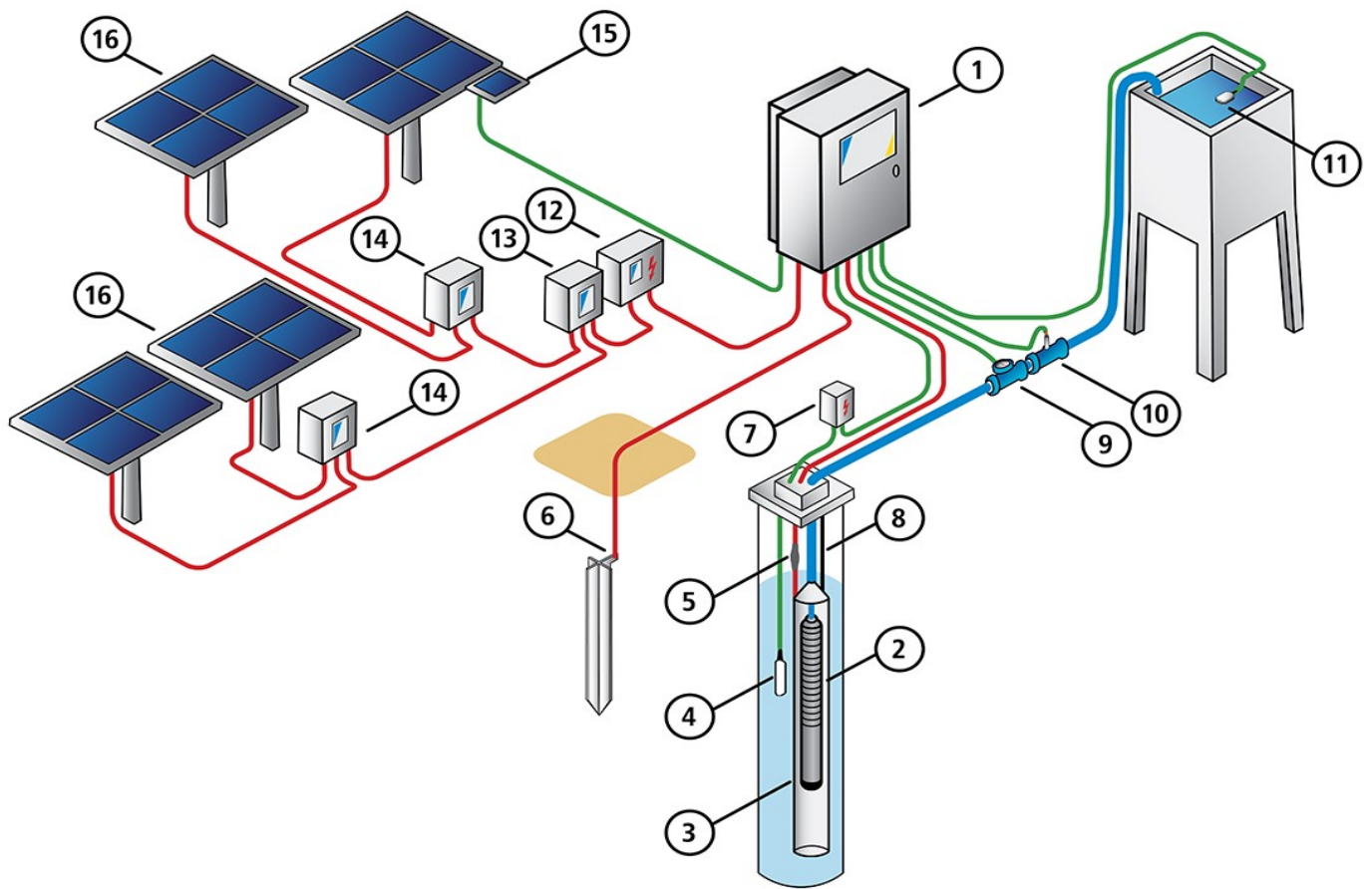
Solar pumping project

Wiring diagram



Solar pumping project

System Layout

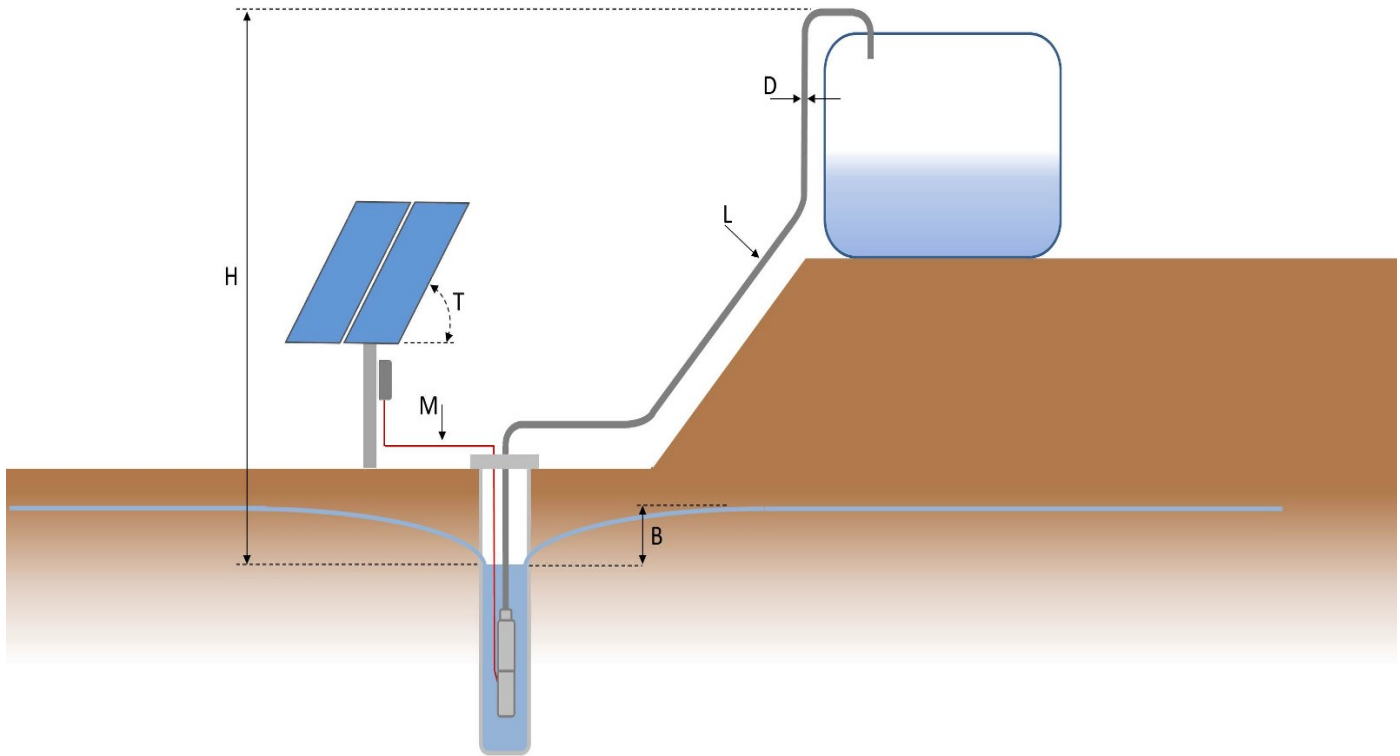


- | | |
|---------------------|------------------------------|
| 1: PSk2 Controller | 11: Float Switch |
| 2: Submersible Pump | 12: PV Protect |
| 3: Stilling Tube | 13: PV Combiner |
| 4: Well Probe | 14: PV Disconnect |
| 5: Cable Splice Kit | 15: PV Module for Sun Switch |
| 6: Grounding Rod | 16: PV Generator |
| 7: Surge Protector* | |
| 8: Safety Rope | |
| 9: Water Meter | |
| 10: Pressure Sensor | |

Solar pumping project

*It is recommended to install a Surge Protector at each controller sensor input.

Sizing Layout



| | |
|------------------------------------|---|
| H (Static head): | Vertical height from the dynamic water level to the highest point of delivery. |
| B (Drawdown): | Lowering of water level depending on flow rate and recovery rate of the well. |
| D (Pipeline inner diameter) | |
| L (Pipe length): | Entire pipeline from the pump outlet to the point of delivery. Ellbows and armatures must be added as an equivalent length of pipeline. |
| M (Motor cable): | The cable between controller and pump unit. |
| T (Tilt angle): | Angle of the PV generator surface from the horizontal plane. |

ANNEX III: PROPOSED WORKPLAN.

| CONSTRUCTION OF THREE NEW CLASSROOMS MEASURING (8M X6M WITH 2M OF VERANDAR) AND ONE OFFICE IN MAANDEQ IN ADADO | | | | | | | | | | | | | |
|--|----------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|
| # | CONSTRUCTION WORK/ACTIVITY/PHASE | Week 1 | Week 2 | Week 3 | Week 4 | Week 5 | Week 6 | Week 7 | Week 8 | Week 9 | Week 10 | Week 11 | Week 12 |
| 1 | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | |

NOTE: PLEASE NOTE THAT CONTRACTORS SHOULD PROVIDE THEIR ESTIMATED TIME WITHIN WHICH THEY WILL COMPLETE THE WORK USING SIMILAR LAYOUT.

ANNEX IV: Intent to Bid Form



**International Rescue Committee, Inc.
Intent to Bid**

IRC Reference #: _____

Company Name _____

(Please indicate #1 or #2 below)

1. It is the intent of this company to submit a response to the (Title of RFP) Request for Proposal.

Please provide a name and email address for the person within your company that should receive notices, amendments, etc. that are related to this RFP:

Name _____

Phone _____

Email _____

Signature (If faxed) _____

Title of Person signing _____

Date _____

We realize that this is an intent to bid and in no way obligates this company to participate in this process.

2. This Company DOES NOT intend to participate in this RFP.

Name (Signature if faxed) _____

Title of Person signing _____

Date _____

Please fax or email this form at your earliest convenience to the attention of:

Name (YOU) _____

Fax _____

Email _____

Please fill in this questionnaire in order to permit the registration. Information given in this questionnaire will be handled confidentially.

ANNEX V: Supplier Information Form.



INTERNATIONAL RESCUE COMMITTEE
Supplier Information Form

*The information provided will be used to evaluate the Company before contracting with the IRC.
 Please complete all fields.*

Supplier Information

| | |
|---|---|
| Company Name | |
| Any other names company is operating under (Acronyms, Abbreviations, Aliases) | |
| Previous names of the company | |
| Address | |
| Website | |
| Phone/Fax Numbers | Phone: _____ Fax: _____ |
| Primary Contact | Name: _____ Phone Number: _____ Email Address: _____ |
| # of Staff | |
| # of Locations | |
| Avg. \$ Value of Stock on Hand | |
| Name(s) of Company Owner(s) or Board of Directors | |
| Parent companies, if any | |
| Subsidiary or affiliate companies, if any | |

Financial Information

| | |
|--|--|
| Bank Name and Address | |
| Name under which company is registered at bank | |

| | |
|--|---|
| Payment Terms | Payment By: <u>Check</u> Yes No <u>Wire Transfer</u> Yes No |
| Specify Standard Payment Terms (Net15, 30, etc.) | |

Product/Service Information

| | |
|---|--|
| List Range of Products/Services Offered | |
| Basis For Pricing (Catalog, List, etc.) | |

References

| | |
|--------------|--|
| Client Name: | <u>Contact Name, Phone, Email Address:</u> |
| Client Name: | <u>Contact Name, Phone, Email Address:</u> |
| Client Name: | <u>Contact Name, Phone, Email Address:</u> |

Supplier Self-Certification of Eligibility

Company certifies that:

1. They are not debarred, suspended, or otherwise precluded from participating in major donor (e.g. European Union, European and United States Government, United Nations) competitive bid opportunities.
2. They are not bankrupt or being wound up, are having their affairs administered by the courts, have entered into arrangements with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
3. They have not been convicted of an offense concerning their professional conduct.
4. They have not been guilty of grave professional misconduct proven by any means that the contracting authority can justify, or been declared to be in serious breach of contract for failure to comply with their contractual obligations towards any contracts awarded in the normal course of business.
5. They have fulfilled obligations related to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country where the contract is to be performed.

6. They have not been the subject of a judgment for fraud, corruption, involvement in a criminal organization or any other illegal activity.

7. They maintain high ethical and social operating standards, including:

- Working conditions and social rights: Avoidance of Child Labor, bondage, or forced labor; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and the IRC's beneficiaries.
- Environmental aspects: Provision of goods and services with the least negative impact on the environment.
- Humanitarian neutrality: Endeavoring to ensure that activities do not render civilians more vulnerable to attack, or bring unintended advantage to any military actors or other combatants.
- Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.

8. Company warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a financial interest in the Company's business activities, nor is any IRC employee related to principals or owners of the company. Discovery of an undisclosed Conflict of Interest situation will result in immediate revocation of the Company's Authorized Supplier status and disqualification of Company from participation in future IRC procurement.

9. Supplier hereby confirms that the organization is not conducting business under other names or alias's that have not been declared to IRC.

10. Supplier hereby confirms it does not engage in theft, corrupt practices, collusion, nepotism, bribery, or trade in illicit substances.

By signing the Supplier Information Form you certify that your Company is eligible to supply goods and services to major donor funded organizations and that all of the above statements are accurate and factual.

Company Name: _____

Name of Representative: _____

Title: _____

Signature: _____

Date: _____

FOR IRC USE

Following documents have been supplied:

| | |
|---|--|
| Business registration or license | |
| Articles of incorporation or similar document | |
| Business and other NGO references | |
| Bank statements and references | |
| Passport / ID cards of business owners/board of directors | |

| | |
|------------------------------------|--|
| Financial statement (if available) | |
|------------------------------------|--|

I _____ an employee of IRC having completed and reviewed this form confirm the accuracy of information provided:

Name _____

Title _____

Signature _____

Date* _____

*Supplier to be re-authorized one year from this date.

ANNEX VI: IRC Conflict of Interest and Supplier Code of Conduct form



Supplier hereby agrees that Supplier and Supplier's employees and subcontractors, if any, shall abide by and follow all established written policies of IRC related to work conduct, including, but not limited to, The IRC Way: Standards for Professional Conduct ("The IRC Way"), the IRC's code of conduct, and IRC's Combating Trafficking in Persons Policy. The IRC Way provides three (3) core values - Integrity, Service, and Accountability – and twenty-two (22) specific undertakings. Supplier acknowledges that all IRC employees and independent contractors are expected to apply these core values and follow these undertakings in carrying out work on behalf of IRC. It is a point of pride for IRC to apply these behavioral standards in IRC's everyday operations.

Integrity - At IRC, we are open, honest and trustworthy in dealing with beneficiaries, partners, co-workers, donors, funders, and the communities we affect.

- We work to build the trust of the communities in which we work and sustain the trust earned by our reputation in serving our beneficiaries.
- We recognize that our talented and dedicated staff are our greatest asset and we conduct ourselves in ways that reflect the highest standards of organizational and individual conduct.
- Throughout our work, IRC respects the dignity, values, history, religion, and culture of those we serve.
- We respect equally the rights of women and men and we do not support practices that undermine the human rights of anyone.
- We refrain from all practices that undermine the integrity of the organization including any form of exploitation, discrimination, harassment, retaliation or abuse of colleagues, beneficiaries, and the communities in which we work.
- We do not engage in theft, corrupt practices, nepotism, bribery, or trade in illicit substances.
- We accept funds and donations only from sources whose aims are consistent with our mission, objectives, and capacity, and which do not undermine our independence and identity.
- We support human rights consistent with the UN Universal Declaration of Human Rights and The Convention on the Rights of the Child.
- We rigorously enforce the UN Secretary General's Bulletin on the Protection from Sexual Exploitation and Abuse of Beneficiaries.
- IRC recognizes its obligation of care for all IRC staff and assumes their loyalty and cooperation.

Service - At IRC, our primary responsibility is to the people we serve.

- As a guiding principle of our work, IRC encourages self-reliance and supports the right of people to fully participate in decisions that affect their lives.
- We create durable solutions and conditions that foster peace, stability and social, economic, and political development in communities where we work.
- We design programs to respond to beneficiaries' needs including emergency relief, rehabilitation, and protection of human rights, post-conflict development, resettlement, and advocacy on their behalf.
- We seek to adopt best practices and evidence-based indicators that demonstrate the quality of our work.
- We endorse the Code of Conduct for the International Red Cross and Red Crescent Movement and NGOs in Disaster Relief.

Accountability - At IRC, we are accountable – individually and collectively – for our behaviors, actions and results.

- We are accountable and transparent in our dealings with colleagues, beneficiaries, partners, donors, and the communities we affect.
- We strive to comply with the laws of the governing institutions where we work.

- We maintain and disseminate accurate financial information and information on our goals and activities to interested parties.
- We are responsible stewards of funds entrusted to our use.
- We integrate individual accountability of staff through the use of performance evaluations.
- We utilize the resources available to our organization in order to pursue our mission and strategic objectives in cost effective ways.
- We strive to eliminate waste and unnecessary expense, and to direct all possible resources to the people we serve

Conflict of Interest

- Supplier hereby warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a financial interest in the Supplier's business activities.
- Supplier hereby warrants that, to the best of its knowledge, no IRC employee, officer, consultant or other party related to IRC has a family relationship with the supplier's owners.
- Discovery of an undisclosed conflict of interest will result in immediate termination of any Agreement and disqualification of Supplier from participation in current and future IRC activities.
- Supplier hereby confirms that the organization is not conducting business under other names or alias's that have not been declared to IRC.
- Supplier hereby confirms it does not engage in theft, corrupt practices, collusion, nepotism, bribery, or trade in illicit substances.

Supplier hereby agrees to maintain high ethical and social standards:

- Working conditions and social rights: Avoidance of child labor, bondage, or forced labor; assurance of safe and reasonable working conditions; freedom of association; freedom from exploitation, abuse, and discrimination; protection of basic social rights of its employees and IRC's beneficiaries; prohibition of trafficking in persons.
- Environmental aspects: Provision of goods and services with the least negative impact on the environment.
- Humanitarian neutrality: Endeavoring to ensure that activities do not render civilians more vulnerable to attack, or bring unintended advantage to any military actors or other combatants.
- Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.

If you believe that any IRC employee, volunteer or intern is acting in a manner that is inconsistent with these Standards, please notify a supervisor or the confidential helpline Ethicspoint, www.ethicspoint.com or call Ethicspoint toll-free (866) 654-6461 in the U.S./call collect (503) 352-8177 outside the U.S. There will be no retaliation against any person who raises concerns that are based on good faith belief of improper conduct. An intentionally false report or a failure to report conduct that is known to violate these standards may result in disciplinary action.

By signing this statement supplier acknowledges any violation of the above IRC policies will result in immediate termination of any agreement in place and disqualification from participation in future IRC activities.

| |
|----------------|
| Supplier Name: |
| Signature: |
| Title: |

| |
|-------------|
| Print Name: |
| Date: |

| Application Checklist | |
|---|--|
| Description | |
| ✓ Submitted required documents- Page 2 No7 | |
| ✓ RFP -Product Annex 1 – filled, signed & stamped | |
| ✓ Annex 2 – Intention to Bid , signed & stamped | |
| ✓ Annex 3– Supplier Information Form Signed & stamped | |
| ✓ Annex 4 – IRC Conflict of interest, Signed &stamped | |

THE END